

CIRCULAR FOR PARENTS

(PTM Schedule for Grades VI to IX & XI)

Dear Parents,

Greetings!

We would like to inform you that the **PTM for the session 2025-26** will be held as per the dates mentioned below:

Date	Day	Classes	Timing
25th March, 2026	Wednesday	Secondary Section (Grades VI-IX & XI)	02:00 PM onwards

During this session, the report cards will be shared with you. To ensure a smooth and efficient meeting, please find the schedule as per Roll Nos. below for your reference:

Sl. No.	Roll No.	Time Slot
1.	1 to 6	02:00 PM
2.	7 to 12	02:30 PM
3.	13 to 18	03:00 PM
4.	19 to 25	03:30 PM
5.	26 onwards	04:00 PM

Kindly note:

1. PTM will be held in the respective classrooms of the students.
2. Students must accompany their parents in proper regular school summer uniform (Sports/House uniforms are not allowed).
3. Parents are requested to adhere to the allotted time slots to ensure the smooth conduct of the PTM. Please wait in the waiting area until your time slot arrives.
4. Kindly procure the books, stationery, and school supplies from the Rock & Roll in the basement.

We appreciate your cooperation and look forward to your active participation in the PTM to ensure the holistic development of your child.

Warm regards,



Dr. Arup Mukhopadhyay
Director

